



Toll-Free: (800) 821-2251
alaska.gov/drb

Verification of Part-time Hours and Salaries

Division of Retirement and Benefits
P.O. Box 110203
Juneau, AK 99811-0203

Juneau: (907) 465-4460
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FOR OFFICE USE ONLY

	Rep. or Tech. Making Request	Date of Request
Name (Last, First M.I.)	RIN or Last Four of Social Security Number	Retiring Date

So that we may calculate the correct employment service and salaries, we need you to verify all part-time hours worked by the above employee during the calendar years employed. Also, please include all salaries earned per year as indicated.

Year _____	Total Hours	Year _____	Total Hours	Year _____	Total Hours	Year _____	Total Hours
January		January		January		January	
February		February		February		February	
March		March		March		March	
April		April		April		April	
May		May		May		May	
June		June		June		June	
July		July		July		July	
August		August		August		August	
September		September		September		September	
October		October		October		October	
November		November		November		November	
December		December		December		December	
Total Hours		Total Hours		Total Hours		Total Hours	
Total Salary		Total Salary		Total Salary		Total Salary	

Year _____	Total Hours	Year _____	Total Hours	Year _____	Total Hours	Year _____	Total Hours
January		January		January		January	
February		February		February		February	
March		March		March		March	
April		April		April		April	
May		May		May		May	
June		June		June		June	
July		July		July		July	
August		August		August		August	
September		September		September		September	
October		October		October		October	
November		November		November		November	
December		December		December		December	
Total Hours		Total Hours		Total Hours		Total Hours	
Total Salary		Total Salary		Total Salary		Total Salary	

Reporting Officer	Employer	Date
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