AMS/FAST CHANGE REQUEST (CR) COVERSHEET

Change Request Number: 21-15

Date Received: 10 December 2020

Title: Other Transaction Guide Amendments (Jan. 2021) (OIG Rec. ZA2017098 #3 and #6)

Initiator Name: Dan DeNicuolo

Initiator Organization Name / Routing Code: Procurement Policy Branch, AAP-110

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Policy and Guidance: (check all that apply)

☐ Policy

☐ Procurement Guidance

☐ Real Estate Guidance

☒ Other Guidance

☐ Non-AMS Changes

Summary of Change: Clarifies when and which AMS policy and guidance, financial assistance policy and other analysis procedures apply to OTAs.
Clarifies which personnel has OTA procurement authority.
Clarifies that FAA does not have a preference for using OTAs.
Clarifies when prototype projects may be transitioned into non-competitive follow on production OTAs.
Adds files to the OTA file checklist.
Adds new paragraph giving guidance on NDAA Section 889's relevance to OTAs.
Makes formatting corrections.

Reason for Change: Edits Guide in response to OIG recommendations.
The inclusion of NDAA Section 889 clauses and provisions may be appropriate for certain OTAs.

Development, Review, and Concurrence: AAP-110

Target Audience: Contracting and Program Office Personnel

Briefing Planned: No.

ASAG Responsibilities: None.

Section / Text Location:
Procurement Policy & Guidance Forms
References-
I. Introduction (pg.3);
III. Roles and Responsibilities (pg.3)
IV. Types of Transaction Agreements (pg.4); A. Prototype Projects (pg.4)
Appendix 2: OTA Organization File Checklist (pg.12)
V. Agreement Planning and Administration - A. Selection and Negotiation of Terms (pg.5)

The redline version must be a comparison with the current published FAST version.
  ◉ I confirm I used the latest published version to create this change / redline
or
  ○ This is new content

Links: https://fast.faa.gov/docs/OtherTransactionGuide.pdf

Attachments: Redline and final documents.

Other Files: N/A.