

AMS/FAST CHANGE REQUEST (CR) COVERSHEET

Change Request Number: 22-72

Date Received: 05/16/22

Title: FAST SOW Template Page- Add Disclaimer

Initiator Name: Melinda Davis

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Policy and Guidance: (Please check only one box)

- | | |
|---|---|
| ☐ Policy | ☐ Procurement Tools and Resources |
| ☐ Guidance | ☐ Real Property Templates and Samples |
| ☐ Procurement Samples | ☐ Procurement Clauses |
| ☐ Procurement Templates | ☐ Real Property Clauses |
| ☐ Procurement Forms | ☒ Other Tools and Resources |
| ☐ Procurement Checklists | |

Summary of Change:

The change edits disclaimer language at the top of the page and removes the word "Template" throughout the page and attachments.

Reason for Change:

The change is intended to provide clarification that the that SOWs provided on the page are provided as SAMPLES only and must be tailored to the procurement.

Development, Review, and Concurrence: AAQ, AGC, AAP

Target Audience: Contracting Personnel

Briefing Planned: No.

ASAG Responsibilities: None.

Section / Text Location: AMS Procurement Policy & Guidance, SOW Templates.

The redline version must be a comparison with the current published FAST version.

☒ I confirm I used the latest published version to create this change / redline

or

☐ This is new content

Links:

https://fast.faa.gov/PPG_SOW_Templates.cfm

https://fast.faa.gov/PPG_Procurement.cfm

Attachments:

FAST Page Markup- SOW Samples

Existing links on the SOW Template Page should be renamed to change the word "Template" to "Sample."

- Developmental HW & SW (Template #1)
- Developmental HW & SW (Template #2)
- ATCT Janitorial SOW Template

Other Files: N/A.

Redline(s): N/A