

AMS/FAST CHANGE REQUEST (CR) COVERSHEET

Change Request Number: 22-73

Date Received: May 19, 2022

Title: Quarterly Update Interim Process for Editing AMS Policy & Guidance

Initiator Name: Colleen Gutrick

Initiator Organization Name / Routing Code: Life Cycle Acquisition Policy, AAP-130

Initiator Phone: 202.267.3777

ASAG Member Name: Irene Langweil

ASAG Member Phone: 202.267.3888

Policy and Guidance: (Please check only one box)

- | | |
|---|---|
| ☐ Policy | ☐ Procurement Tools and Resources |
| ☐ Guidance | ☐ Real Property Templates and Samples |
| ☐ Procurement Samples | ☐ Procurement Clauses |
| ☐ Procurement Templates | ☐ Real Property Clauses |
| ☐ Procurement Forms | ☒ Other Tools and Resources |
| ☐ Procurement Checklists | |

Summary of Change:

The change updates the Quarterly Interim Process for editing AMS Policy & Guidance.

Reason for Change:

The change clarifies the Quarterly Interim Process for editing AMS Policy & Guidance documents. Provides instructions on checking out policy and guidance master files, submission of documents, such as redlined track changes and clean copies.

Development, Review, and Concurrence: AAP-130

Target Audience: FAA Acquisition Workforce.

Briefing Planned: No.

ASAG Responsibilities: None.

Section / Text Location:

Revising AMS - Toolkit, Quarterly Update Interim Process for editing AMS Policy & Guidance

The redline version must be a comparison with the current published FAST version.

☒ I confirm I used the latest published version to create this change / redline

or

☐ This is new content

Links: https://fast.faa.gov/Revising_AMS.cfm

Attachments: Redline and final documents.

Other Files: N/A.

Redline(s): N/A