

	Acquisition Management System Change Request Form	
Change Request Number:	24-17	
Description of the Change:	Removal of the Master Subcontracting Plan from FAST	
Select the type of Change Request: *Policy changes require FAE endorsement.	Guidance	
Section:	Procurement Samples	
PART 1: ENDORSEMENTS		
Manager, Acquisition Policy Branch Endorsement: AAP-110, Procurement Policy Branch	☒ Approved ☐ Disapproved	Electronic Signature/Date: MONICA M RHEINHARDT Digitally signed by MONICA M RHEINHARDT Date: 2023.12.20 16:10:04 -05'00'
Acquisition System Advisory Group (ASAG) Chairperson Endorsement:	☒ Approved ☐ Disapproved	Electronic Signature/Date: MICHELLE G BRUNE Digitally signed by MICHELLE G BRUNE Date: 2023.12.27 10:22:14 -05'00'
Acquisition Policy and Oversight (AAP) Director Endorsement:	☒ Approved ☐ Disapproved	Electronic Signature/Date: JAKE LENO LEWIS Digitally signed by JAKE LENO LEWIS Date: 2023.12.27 12:42:45 -05'00'
FAA Acquisition Executive (FAE) Endorsement: *Only required for Policy Changes	Approved Disapproved	Electronic Signature/Date:

PART 2: GENERAL INFORMATION

Change Request (CR) Number: 24-17

Date Received: 12/20/23

CR Title: Removal of the Master Subcontracting Plan from FAST

Summary of Change: The Procurement Sample - Master Subcontracting Plan is removed from Procurement Samples on FAST.

Reason for Change: The Small Business Office (AAP-20) determined removal of the sample was appropriate as the principal document to be used in the establishing of subcontracting plans is the Subcontracting Plan Checklist already included on FAST in Procurement Checklists. Language in AMS Guidance related to the use of this Procurement Sample has been removed via a coinciding January 2024 AMS Update Change Request.

Initiator Contact Information:

Name:

Dan DeNicuolo

Phone:

856-889-6383

Initiator Organization Name:

Procurement Policy

Routing Code:

AAP-110

ASAG Member Contact Information:

Name:

Monica Rheinhardt

Phone:

202-267-1441

Development, Review, and Concurrence:

AAP-110, AAP-20

Target Audience:

Contracting Personnel

ASAG Briefing:

(To be completed by secretariat)



YES



NO

Date:

12/19/23

ASAG Responsibilities:

Awareness.

AEB Briefing:

(To be completed by secretariat)



YES



NO

Date:

AEB Responsibilities:

None.

PART 3: FAST PUBLICATION INFORMATION

Impacted AMS Section:

NOTE: Please choose only one. If additional sections are impacted, submit a separate CR form for each.

Procurement Tools & Resources

Procurement Applications & Systems

Section/Text Location:

Procurement Samples

Links:

https://fast.faa.gov/PPG_Procurement_Samples.cfm

Redline Validation:

NOTE: The redline version must be a comparison with the current published FAST version.



I confirm I used the latest published version to create this change/redline.

OR



This is new content.

Attachments:

Removal instructions.

Final doc.

Other Files:

N/A.