

	Acquisition Management System Change Request Form	
Change Request Number:	24-38	
Description of the Change:	New Procurement Templates for reporting on the use of Project Labor Agreements.	
Select the type of Change Request: *Policy changes require FAE endorsement.	Guidance	
Section:	Procurement Templates	
PART 1: ENDORSEMENTS		
Manager, Acquisition Policy Branch Endorsement: AAP-110, Procurement Policy Branch	☒ Approved ☐ Disapproved	Electronic Signature/Date: STACIE W HUELSBECK Digitally signed by STACIE W HUELSBECK Date: 2024.03.20 12:50:03 -04'00'
Acquisition System Advisory Group (ASAG) Chairperson Endorsement:	☒ Approved ☐ Disapproved	Electronic Signature/Date: MICHELLE G BRUNE Digitally signed by MICHELLE G BRUNE Date: 2024.03.27 16:31:18 -04'00'
Acquisition Policy and Oversight (AAP) Director Endorsement:	☒ Approved ☐ Disapproved	Electronic Signature/Date: JAKE LENO LEWIS Digitally signed by JAKE LENO LEWIS Date: 2024.03.29 10:00:17 -04'00'
FAA Acquisition Executive (FAE) Endorsement: *Only required for Policy Changes	Approved Disapproved	Electronic Signature/Date:

PART 2: GENERAL INFORMATION

Change Request (CR) Number: 24-38

Date Received: 03/21/24

CR Title: PLA Reporting Templates (Procurement)

Summary of Change: (1)Adds new template, mirroring Attachment 1 from OMB Memo M-24-06, which must be used to report exceptions to the PLA requirement for large-scale construction projects (>\$35 million). (2)Adds new template for use when a large-scale construction project includes a PLA requirement.

Reason for Change: Federal agencies are required to report information on a transactional basis for all exceptions granted and all contracts that use project labor agreements (PLAs). These templates, when used, will satisfy the reporting requirements prescribed by E.O. 14063, Use of Project Labor Agreements for Federal Construction Projects and OMB Memo M-24-06. Implement AMS changes from FAE interim memo dtd 2/24/24

Initiator Contact Information:	Name: Zachary Spencer	Phone: 571-999-5217
	Initiator Organization Name: Procurement Policy Branch	Routing Code: AAP-110

ASAG Member Contact Information:	Name: Stacie Huelsbeck	Phone: 404-305-5807
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Development, Review, and Concurrence:

AAP-100, AGC, AAQ

Target Audience:

Acquisition Workforce

ASAG Briefing: ☒ YES ☐ NO
(To be completed by secretariat)
Date: 1/16/24

ASAG Responsibilities:

Electronic review and approval on March 28.

AEB Briefing: ☒ YES ☐ NO
(To be completed by secretariat)
Date: 4/25/24

AEB Responsibilities:

Awareness. To be presented on April 25. AMS Changes Briefing.

PART 3: FAST PUBLICATION INFORMATION

Impacted AMS Section:
NOTE: Please choose only one. If additional sections are impacted, submit a separate CR form for each.

Procurement Tools & Resources

Procurement Templates

Section/Text Location:
Procurement Templates

Links:https://fast.faa.gov/PPG_Procurement_Templates.cfm

Redline Validation:
NOTE: The redline version must be a comparison with the current published FAST version.

☐ I confirm I used the latest published version to create this change/redline. OR ☒ This is new content.

Attachments:
(1)Template- Exception to Project Labor Agreement Requirement.docx
(2)Template - Use of Project Labor Agreement.docx

Other Files:
PLA Procurement Templates - FAST Website Instructions.pptx