



Acquisition Management System Change Request Form

Change Request Number: (To be completed by secretariat)	24-52	
Description of the Change:	Addition of Accessibility Requirements Tool (ART) to list of links and applicable description for ART.	
Select the type of Change Request: *Policy changes require FAE endorsement.	Guidance	
Section(s) impacted by CR:	Procurement Applications, Systems, and Useful Links	
PART 1: ENDORSEMENTS		
Manager, Acquisition Policy Branch Endorsement: AAP-110, Procurement Policy Branch	☒ Approved ☐ Disapproved	Electronic Signature/Date: ZACHARY LEE SPENCER Digitally signed by ZACHARY LEE SPENCER Date: 2024.05.15 16:58:56 -04'00'
Acquisition System Advisory Group (ASAG) Chairperson Endorsement:	☒ Approved ☐ Disapproved	Electronic Signature/Date: MICHELLE G BRUNE Digitally signed by MICHELLE G BRUNE Date: 2024.05.31 15:40:01 -04'00'
Acquisition Policy and Oversight (AAP) Director Endorsement:	☒ Approved ☐ Disapproved	Electronic Signature/Date: JAKE LENO LEWIS Digitally signed by JAKE LENO LEWIS Date: 2024.05.31 15:48:43 -04'00'
FAA Acquisition Executive (FAE) Endorsement: *Only required for Policy Changes	☐ Approved ☐ Disapproved	Electronic Signature/Date:

PART 2: GENERAL INFORMATION

Change Request (CR) Number: 24-52		Date Received: (To be completed by secretariat) 5/16/24
CR Title: Procurement Applications, Systems, and Useful Links - Add ART link		
Summary and Reason for Change:		For Procurement Useful Links section (1) Add the Accessibility Requirements Tool (ART) to list of links and (2) Add applicable description for ART. The new link offers ends users with a new resource to help identify relevant accessibility requirements from 508 standards.
Initiator Contact Information:	Name: Erica Conley	Phone: 202-267-7387
	Organization Name: Procurement Policy Branch	Routing Code: AAP-110
ASAG Member Contact Information	Name: Zachary Spencer	Phone: 571-999-5217
Development, Review, and Concurrence: AAP-110		Target Audience: FAA Acquisition Workforce
ASAG Briefing: ☐ YES ☒ NO (To be completed by secretariat) Date:		ASAG Responsibilities: None.
AEB Briefing: ☐ YES ☒ NO (To be completed by secretariat) Date:		AEB Responsibilities: None.

PART 3: FAST PUBLICATION INFORMATION

Impacted AMS Section: NOTE: Please choose only one. If additional sections are impacted, submit a separate CR form for each.	Procurement Tools & Resources Procurement Applications & Systems	
Validation of other impacted FAST locations: ☒ I confirm I have validated all other portions of the website and will submit additional CR's for any other impacted sections as necessary.		
Section/Text Location: Procurement Applications, Systems, and Useful Links	Links: https://fast.faa.gov/PPG_Applications.cfm	
Redline Validation: NOTE: The redline version must be a comparison with the current published FAST version.	☒ I confirm I used the latest published version to create this change/redline. OR ☐ This is new content.	
Attachments: Revised Page - Procurement Applications, Systems, and Useful Links	Other Files: Powerpoint: "Procurement Applications, Systems, and Useful Links - Add Link"- indicates corresponding revisions to FAST web-page	