



Acquisition Management System Change Request Form

Change Request Number:
(To be completed by secretariat)

24-59

Description of the Change:

Updates to Project Labor Agreement (PLA) Guide and administrative changes.

Select the type of Change Request:

*Policy changes require FAE endorsement.

Guidance

Section(s) impacted by CR:

Real Property Procurement Templates & Samples - Planning & Pre-Solicitation

PART 1: ENDORSEMENTS

**Manager, Acquisition Policy Branch
Endorsement:**

AAP-110, Procurement Policy Branch



Approved



Disapproved

Electronic Signature/Date:

**ZACHARY LEE
SPENCER** Digitally signed by
ZACHARY LEE SPENCER
Date: 2024.06.14 15:01:27
-04'00'

**Acquisition System Advisory Group
(ASAG) Chairperson Endorsement:**



Approved



Disapproved

Electronic Signature/Date:

**MICHELLE
G BRUNE** Digitally signed by
MICHELLE G BRUNE
Date: 2024.06.18
11:55:00 -04'00'

**Acquisition Policy and Oversight (AAP)
Director Endorsement:**



Approved



Disapproved

Electronic Signature/Date:

**JAKE LENO
LEWIS** Digitally signed by
JAKE LENO LEWIS
Date: 2024.06.28
09:08:24 -04'00'

**FAA Acquisition Executive (FAE)
Endorsement:**

*Only required for Policy Changes



Approved



Disapproved

Electronic Signature/Date:

PART 2: GENERAL INFORMATION

Change Request (CR) Number: 24-59		Date Received: (To be completed by secretariat)	6/14/24
CR Title: Updates to Project Labor Agreement & Administrative Revisions			
Summary and Reason for Change:		Update PLA Guide with revisions for clarity, to better assist acquisitions workforce in properly identifying applicability of PLA AMS clauses. Clarifies that if a PLA is not required at contract award, then no PLA will be required during performance even if the cost exceeds \$35M during performance. Other administrative clarity	
Initiator Contact Information:	Name: Zachary Spencer	Phone: 571-999-5217	
	Organization Name: Procurement Policy Branch	Routing Code: AAP-110	
ASAG Member Contact Information	Name: Zachary Spencer	Phone: 571-999-5217	
Development, Review, and Concurrence: AAP-110, AAQ		Target Audience: Acquisition Workforce	
ASAG Briefing: ☐ YES ☒ NO (To be completed by secretariat) Date:		ASAG Responsibilities: None.	
AEB Briefing: ☐ YES ☒ NO (To be completed by secretariat) Date:		AEB Responsibilities: None.	

PART 3: FAST PUBLICATION INFORMATION

Impacted AMS Section: NOTE: Please choose only one. If additional sections are impacted, submit a separate CR form for each.	Real Property Templates & Samples		
Validation of other impacted FAST locations: ☒ I confirm I have validated all other portions of the website and will submit additional CR's for any other impacted sections as necessary.			
Section/Text Location: Real Property Procurement Templates & Samples - Planning & Pre-Solicitation	Links: https://fast.faa.gov/RPF_Real_Property_Templates_Samples.cfm		
Redline Validation: NOTE: The redline version must be a comparison with the current published FAST version.	☒ I confirm I used the latest published version to create this change/redline. OR ☐ This is new content.		
Attachments: (1) PLA Guide (2) PowerPoint "Real Property Procurement Templates - PLA Guide and SSJ" showing what corresponding change to make to the webpage.	Other Files: N/A.		