



Acquisition Management System Change Request Form

Change Request Number: (To be completed by secretariat)	25-07	
Description of the Change:	Update to Critical Operational Issues (COI) Guidelines version 1.0, located in FAST Engineering & Management Practices, Test and Evaluation, in Toolkit	
Select the type of Change Request: *Policy changes require FAE endorsement.	Guidance	
Section(s) impacted by CR:	Engineering & Management Practices, Test and Evaluation - Toolkit	
PART 1: ENDORSEMENTS		
Manager, Acquisition Policy Branch Endorsement: AAP-130, Lifecycle Acquisition Branch	☒ Approved ☐ Disapproved	Electronic Signature/Date: IRENE R LANGWEIL Digitally signed by IRENE R LANGWEIL Date: 2024.09.23 13:09:15 -04'00'
Acquisition System Advisory Group (ASAG) Chairperson Endorsement:	☒ Approved ☐ Disapproved	Electronic Signature/Date: MICHELLE G BRUNE Digitally signed by MICHELLE G BRUNE Date: 2024.10.01 06:39:54 -04'00'
Acquisition Policy and Oversight (AAP) Director Endorsement:	☒ Approved ☐ Disapproved	Electronic Signature/Date: JAKE LENO LEWIS Digitally signed by JAKE LENO LEWIS Date: 2024.10.01 10:22:10 -04'00'
FAA Acquisition Executive (FAE) Endorsement: *Only required for Policy Changes	☐ Approved ☐ Disapproved	Electronic Signature/Date:

PART 2: GENERAL INFORMATION

Change Request (CR) Number: 25-07		Date Received: (To be completed by secretariat)	9/20/24
CR Title: COI Guidelines version 1.0			
Summary and Reason for Change:		COI Guidelines version 1.0 changes for clarity, readability and administrative corrections: Update and correct the Document Control Number on cover page; Update document title on page ii;	
Initiator Contact Information:	Name: John Frederick		Phone: 609.485.5259
	Organization Name: V&V Strategies and Concept Visuali		Routing Code: ANG-E5A
ASAG Member Contact Information	Name: John Frederick		Phone: 609.485.5259
Development, Review, and Concurrence: Internal review by ANG-E5A T&E SMEs		Target Audience: Investment programs, NAS programs, Mission Support programs	
ASAG Briefing: ☐ YES ☒ NO (To be completed by secretariat) Date:		ASAG Responsibilities: Coordinated for ASAG awareness on 9/25/24. No comments received.	
AEB Briefing: ☐ YES ☒ NO (To be completed by secretariat) Date:		AEB Responsibilities: None.	

PART 3: FAST PUBLICATION INFORMATION

Impacted AMS Section: NOTE: Please choose only one. If additional sections are impacted, submit a separate CR form for each.	Guidance		
Validation of other impacted FAST locations: ☒ I confirm I have validated all other portions of the website and will submit additional CR's for any other impacted sections as necessary.			
Section/Text Location: Engineering & Management Practices, Test and Evaluation - Toolkit	Links: https://fast.faa.gov/EMP_Test_Evaluation.cfm		
Redline Validation: NOTE: The redline version must be a comparison with the current published FAST version.	☒ I confirm I used the latest published version to create this change/redline. OR ☐ This is new content.		
Attachments: Redline and final documents.	Other Files: N/A.		