



Acquisition Management System Change Request Form

Change Request Number:
(To be completed by secretariat)

25-23

Title:

Real Property Procurement Helpful Links

Select the type of Change Request:

*Policy changes require FAE endorsement.

Guidance

Impacted AMS Category. Choose from drop down selections. If additional categories or sections are impacted, submit a separate CR form for each.

Category

Other Tools & Resources

Section(s) impacted by CR:

Real Property Procurement Helpful Links Webpage:
https://fast.faa.gov/RPF_Real_Property_Helpful_Links.cfm

PART 1: ENDORSEMENTS

**Manager, Acquisition Policy Branch
Endorsement:**

AAP-110, Procurement Policy Branch



Approved



Disapproved

Electronic Signature/Date:

**STEPHEN
BRENDAN
MANGAN**

Digitally signed by STEPHEN
BRENDAN MANGAN
Date: 2024.11.18 18:53:32
-06'00'

**Acquisition System Advisory Group
(ASAG) Chairperson Endorsement:**



Approved



Disapproved

Electronic Signature/Date:

**MICHELLE
G BRUNE**

Digitally signed by
MICHELLE G BRUNE
Date: 2024.11.20
09:38:51 -05'00'

**Acquisition Policy and Oversight (AAP)
Director Endorsement:**



Approved



Disapproved

Electronic Signature/Date:

**JAKE LENO
LEWIS**

Digitally signed by
JAKE LENO LEWIS
Date: 2024.11.22
13:22:23 -05'00'

**FAA Acquisition Executive (FAE)
Endorsement:**

*Only required for Policy Changes



Approved



Disapproved

Electronic Signature/Date:

PART 2: GENERAL INFORMATION

Change Request (CR) Number: 25-23

Date Received: 11/19/24
(To be completed by secretariat)Summary
and Reason
for Change:

The administrative change revises and updates Real Property Procurement Helpful Links as follows:

1. Removes links for Real Estate Management System (REMS) and Real Estate Tracking System (RETS) as they are no longer in use.
2. Adds new link for FAA Real Estate and Asset Management Enterprise System (FRAMES)-
<https://faaframes.servicenowservices.com/>
3. Revises incorrect link for Uniform Appraisal Standards for Federal Land Acquisitions- 2016 (aka "Yellow Book")- should direct to:
<https://www.justice.gov/d9/enrd/legacy/2015/04/13/uniform-appraisal-standards.pdf>
4. Revises outdated link for FAA Space Order- should direct to:
https://www.faa.gov/regulations_policies/orders_notices/index.cfm/go/document.information/documentID/1042556. Also revise Description to indicate 4665.4B instead of A.

Initiator Contact Information:

Name:

Stacie Huelsbeck

Phone:

404-305-5807

Organization Name:

Procurement Policy Branch

Routing Code:

AAP-110

ASAG Member Contact
Information

Name:

Stephen Mangan

Phone:

405-954-4137

Development, Review, and Concurrence:

AAP-350/AAQ-900/AAP-100

Target Audience:

Real Property Acquisition Workforce

ASAG Briefing:

☐ YES ☒ NO

(To be completed by secretariat)

Date:

ASAG Responsibilities:

None.

AEB Briefing:

☐ YES ☒ NO

(To be completed by secretariat)

Date:

AEB Responsibilities:

None.

PART 3: FAST PUBLICATION INFORMATION



Validation of other impacted FAST locations: I confirm I have validated all other portions of the website and will submit additional CR's for any other impacted sections as necessary.

Section/Text Location:

Under Real Property Procurement Helpful Links- revise table as shown on attached "Revisions to Real Property Links.pptx"

Links:

https://fast.faa.gov/RPF_Real_Property_Helpful_Links.cfm

Redline Validation:

NOTE: The redline version must be a comparison with the current published FAST version.



I confirm I used the latest published version to create this change/redline.



This is new content.

Attachments:

Revisions to Real Property Links.pptx

Other Files:

N/A