



Acquisition Management System Change Request Form

Change Request Number:

(To be completed by secretariat)

25-57

Title:

FAA Acquisition Baseline Management SOP Change

Select the type of Change Request:

*Policy changes require FAE endorsement.

Guidance

Impacted AMS Category. Choose from drop down selections. If additional categories or sections are impacted, submit a separate CR form for each.

Section(s) impacted by CR:

Category

Guidance

Measurement & Analysis - Toolkit
https://fast.faa.gov/AMSBB_Measurement_Analysis.cfm

PART 1: ENDORSEMENTS

**Manager, Acquisition Policy Branch
Endorsement:**

AAP-130, Lifecycle Acquisition Branch



Approved



Disapproved

Electronic Signature/Date:

**IRENE R
LANGWEIL**

Digitally signed by
IRENE R LANGWEIL
Date: 2025.04.23
06:00:39 -04'00'

**Acquisition System Advisory Group
(ASAG) Chairperson Endorsement:**



Approved



Disapproved

Electronic Signature/Date:

**MICHELLE
G BRUNE**

Digitally signed by
MICHELLE G BRUNE
Date: 2025.04.23
07:27:17 -04'00'

**Acquisition Policy and Oversight (AAP)
Director Endorsement:**



Approved



Disapproved

Electronic Signature/Date:

**JAKE LENO
LEWIS**

Digitally signed by
JAKE LENO LEWIS
Date: 2025.04.23
10:06:04 -04'00'

**FAA Acquisition Executive (FAE)
Endorsement:**

*Only required for Policy Changes



Approved



Disapproved

Electronic Signature/Date:

PART 2: GENERAL INFORMATION

Change Request (CR) Number: 25-57		Date Received: 4/22/25 (To be completed by secretariat)	
Summary and Reason for Change:	GAO Titled: Air Traffic Control: FAA Actions Are Urgently Needed to Modernize Aging Systems," GAO-24-107001 In order to address the below action from the GAO ATC Legacy Systems Modernization Audit, the Baseline Management SOP needs to be updated. I added the sentence below to step 4 of Section 7.4 in the Baseline Management SOP guidance document. "The office of Investment Planning and Analysis will provide the most up to date Investment Analysis Update report to the JRC Secretariat to be added as a read-ahead item." Here's what was sent from the FAA to DOT: Recommendation 2: The Administrator of FAA should establish a time frame for developing and implementing guidance to increase JRC oversight of pre-baselined investments that require additional resources or time prior to establishing a baseline. Response: The Department Partially Concurs. The FAA will update the Acquisition Management System (AMS) Quarterly Review guidance to require the Investment Planning and Analysis Director to provide such a report of all pre-baselined investments at the Quarterly Reviews. The AMS change will be implemented by April 30, 2025.		
	Initiator Contact Information:		Name: Jordan Mechanic Organization Name: IP&A Business Case Group
	ASAG Member Contact Information		Name: Jordan Mechanic
	Development, Review, and Concurrence: AFI/AAP/ABP		Phone: 202-267-0133 Routing Code: AFI-100
ASAG Briefing: ☐ YES ☒ NO (To be completed by secretariat) Date:		Target Audience: FAA Acquisition Workforce	
ASAG Briefing: ☐ YES ☒ NO (To be completed by secretariat) Date:		ASAG Responsibilities: ASAG Awareness 4/22/25.	
AEB Briefing: ☐ YES ☒ NO (To be completed by secretariat) Date:		AEB Responsibilities: AEB Awareness 4/22/25.	

PART 3: FAST PUBLICATION INFORMATION

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Validation of other impacted FAST locations: I confirm I have validated all other portions of the website and will submit additional CR's for any other impacted sections as necessary.

Section/Text Location:

Measurement & Analysis - Toolkit
Acquisition Baseline Management & Acquisition Program
Reporting SOP

Links:

https://fast.faa.gov/AMSBB_Measurement_Analysis.cfm

Redline Validation:

NOTE: The redline version must be a comparison with the current published FAST version.

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I confirm I used the latest published version to create this change/redline.

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This is new content.

Attachments:

Redline and final documents.

Other Files:

N/A.